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THE CITY OF BISMARCK

Bismarck, home of North Dakota's Capitol, is the state's second largest city with a population of approximately 57,000. A clean and attractive city with many modern facilities, Bismarck is considered the cultural, business and educational center of western and central North Dakota. Two modern medical centers and clinics give Bismarck the distinction of being the medical center for the region.

The city is also a transportation hub for the area, with service by several major air carriers, commuter airlines, and bus and rail lines. Interstate 94 and U.S. Highway 83 intersect in Bismarck.

Two major shopping centers, additional major retail stores, a modern Civic Center, numerous parks and recreation areas, Dakota Zoo, the North Dakota Heritage Center, a variety of dining establishments, and city wide interest in the arts all combine to make Bismarck one of the most delightful cities in the Upper Midwest.

THE CAMPUS

Bismarck State College is located on the northwestern edge of Bismarck, on a hilltop near the east bank of the Missouri River. This vantage point provides a beautiful view of the river, the wooded river bottoms, and the bluffs beyond the west bank.

Twelve buildings on the beautiful 107-acre campus provide living and learning space for students from throughout North Dakota as well as from other states and countries.

The Bismarck Community Bowl, located west of the campus proper, is a multi-use community facility developed by a coalition of public entities. The Bowl has been used for athletic and community events since 1979. A phased development of the Bowl began in the spring of 1996 and has resulted in completion of a football/soccer field, a 10-lane track, field events areas, practice fields, permanent seating for spectators, locker room facility, concession/ticket area, and improved parking.

Interstate Highway 94 is close by to the north, giving commuters easy access to the College. Edwards Avenue and College Drive are the primary routes from the city to the east.

JACK SCIENCE CENTER

The Jack Science Center was completed in 1998. The three-story, 74,340 square-foot building is one of the most advanced science education facilities in the state.

Disciplines taught in the Jack Science Center are mathematics, computer science and engineering on first floor; biological sciences, clinical lab sciences and physics on second floor; and physical sciences and astronomy on third floor. The building also has two student computer labs, an astronomy deck and a biology greenhouse.

The learning-centered environment includes multi-media technology in classrooms and laboratories providing these features where needed: video projection system, computer/CD, VCR, video disk, video presenter, and state-of-the-art audio system.

The Jack Science Center is connected via a wide corridor to Schafer Hall. Within this link is the Sykes Student Success Center.

SCHAFER HALL

Schafer Hall, completed in 1961, was the first building constructed on the campus. It is named for the late Harold Schafer, a Bismarck businessman who was one of the College's principal benefactors. Many of the Student Affairs offices, including Admissions and Enrollment Services, Student Records, Financial Aid, as well as Student Finance Services, are on the first floor. Classrooms and faculty offices are on second and third floors.

Also located in Schafer Hall are the Sidney J. Lee Auditorium, named for the second dean of the college, and the Elsa Forde Art Gallery, named in memory of a local arts enthusiast and promoter.

The Rue Fine Arts Addition, completed in 1964, provided additional classroom space adjacent to the auditorium. Funds for the addition were donated by the late Mr. and Mrs. Milton Rue.

An addition to the front of Schafer Hall was constructed in 1990 to provide space for an elevator to make the building accessible to the handicapped.

In the late 1990s, a three-phase remodeling project began on the entire building. The final phase on first floor was completed in the summer of 2008.

TOM AND FRANCES LEACH MUSIC CENTER

This addition to Schafer Hall was completed in April 2001. The 6,000 square-foot addition is located on the north side of Schafer Hall and adjacent to the Rue Fine Arts Wing. The Leach Music Center houses a state-of-the-art rehearsal hall, electronic piano studio, ensemble rooms, percussion studio, music library and faculty offices.

THE LIBRARY

The Library building, completed in 1968, houses the Library, BSC Archives, classrooms, faculty offices, N.D. Career & Technical Curriculum Library, and the Clell and Ruth Gannon Art Gallery.

With a collection of more than 80,000 items, the Library provides numerous services, including Internet and e-mail access. More information on the library can be found on page 26.

The N.D. Career & Technical Curriculum Library, funded by the State Board for Career & Technical Education, provides a centralized location for curriculum guides and materials for secondary and postsecondary career and technical teachers throughout the state.

THE TECHNICAL CENTER

Constructed in 1974, the Technical Center has classroom, laboratory and shop space for many of the college's technical programs and for several high school career and technical programs. Also located in the building are four interactive video network classrooms, an ITV classroom, and offices. An addition constructed on the east end of the building in 1983 increased the size of the Center to 640 feet in length.

THE STUDENT UNION

The Student Union, built in 1974, serves as a focal point of campus activities for students, faculty, alumni, and friends of the College. Facilities of the Union include bookstore and coffee bar, snack bar, contract dining area, game room and conference rooms.

Also located in the Union are the Mystic Advising and Counseling Center (MACC), offices of Director of Student and Residence Life and the Board of Governors.

A renovation on the lower level was completed in 2009 for the Mystic Advising and Counseling Center. Renovation of the Union in 2000 included addition of an elevator.

THE BSC ARMORY

The Physical Education and Athletics Department and classrooms and offices for Business and Office Technology and Computer Information Systems programs are located in the Armory. Many of the Mystic's varsity sports events and intramural sports take place in the Armory gymnasium.

WERNER HALL

Werner Hall, completed in 1965, was named for Ralph Werner, the college's third executive officer, in May 1989. Located in the building are the men's residence, which has space for 102 men in double rooms, the Visual Arts Program, and faculty offices.

SWENSEN HALL

Swensen Hall, the women's residence, has space for 107 women in double rooms. Completed in 1972, it is named for Walter J. Swensen, BSC's first dean, the title for the chief administrator at the time.

OFFICE ANNEX

The Office Annex was constructed in 1979. Located in the building are Human Resources, Buildings and Grounds, Distance Education, and Dean of Academic Affairs.

HORIZON BUILDING

The Horizon Building is located at 1815 Schafer St., north of the campus. Located on the first and second floors are BSC offices and other higher education offices. Education coordinators for BSC's collaborative programs with Dickinson State University, Minot State University, and the University of North Dakota are on first floor. Several offices of the N.D. University System are also on first floor. BSC offices on the second floor are Accounting Services, Marketing and Communications, and OSHA Consultation Services.

FOUNDATION AND ALUMNI HOUSE

Formerly a private home, the Foundation and Alumni House is located at 1255 Schafer St. Offices of the BSC Foundation, College Advancement, and BSC National Alumni Association are located here.

LIDSTROM HALL

Lidstrom Hall, a co-ed residence hall, was completed in 2008. The hall is divided into four pods to house nearly 80 students. Other features are a meeting room, kitchen, main lounge and a balcony overlooking the lounge. The hall was named for Dr. Kermit Lidstrom, BSC president from 1977-95.

NATIONAL ENERGY CENTER OF EXCELLENCE

Completed in the fall of 2008, the 106,200 square-foot National Energy Center of Excellence houses the Energy Technology Programs; Division of Continuing Education, Training and Innovation; Great Plains Energy Corridor Office; and administrative offices. The NECE features state-of-the-art technology and equipment, providing students access to advanced simulators, interactive media and hands-on lab exercises.

OFF-CAMPUS PROGRAMS

The Electrical Lineworker Program is located at the headquarters of the North Dakota Rural Electric Cooperatives northwest of Mandan. The classroom building can be reached by taking Exit 152 off Interstate 94, and continuing west from the Seven Seas Motor Inn.

Allied health programs are located at the Allied Health Campus, 500 E. Front Ave., downtown Bismarck. Programs include massage therapy, nursing, and surgical technology.

The Bismarck State College - Mandan Campus opened in February 2007 at 1901 Twin City Drive S.E. in Mandan. The 12,500 square foot building was constructed to house the Mechanical Maintenance Technology program.

ACCREDITATIONS

Bismarck State College is accredited by The Higher Learning Commission, a Commission of the North Central Association of Colleges and Schools. The College was initially accredited in 1966.

The Clinical Laboratory Technician Program is accredited by the National Accrediting Agency for Clinical Laboratory Sciences.

The Phlebotomy Technician Program is accredited by the National Accrediting Agency for Clinical Laboratory Sciences.

The Surgical Technology Program is accredited by the Commission on the Accreditation of Allied Health Education Programs.

The Automotive Technology Program is certified in all eight instructional areas by the National Automotive Technicians Education Foundation, a board of the National Institute for Automotive Service Excellence.

The Automotive Collision Technology Program is certified in four instructional areas by the National Automotive Technicians Education Foundation, a board of the National Institute for Automotive Service Excellence.

The Carpentry Program has met industry standards for craft training by having achieved accreditation through the National Center for Construction Education and Research as an Accredited Training and Education Facility. The accreditation is endorsed by the North Dakota Department of Career and Technical Education and the North Dakota Associated General Contractors.

The EMT-Paramedic Programs at St. Alexius Medical Center and F-M Ambulance are accredited by the Commission on Accreditation of Allied Health Education Programs.

STUDENT POLICIES

The student policies that follow are printed in full so that students may be aware of the college's policies on student grievances, grade appeals, satisfactory progress for financial aid eligibility, student conduct, alcoholic beverages, illegal drugs, crime awareness and campus security, sexual assault and sexual harassment. The complete text of other student policies is on BSC's Web site at www.bismarckstate.edu/hr/stupol/.

POLICY ON CLEP - COLLEGE LEVEL EXAMINATION PROGRAM

If you have acquired knowledge through experience or prior academic learning that may be equivalent to college level courses, BSC offers the opportunity for you to earn credit for that knowledge.

Limits and Regulations:

1. Credits may be awarded only to enrolled BSC students.
2. New students must have transcriptable course work entered on a BSC academic record prior to recording CLEP credit.
3. CLEP credits have neither letter nor numerical grades assigned, thus, will not be used to compute a student's grade point average.
4. Credits will not be granted if a student is currently enrolled or has previously enrolled in coursework covered by CLEP examinations.
5. CLEP credits earned while attending BSC usually transfer to other colleges and universities. However, transferability of coursework is determined by the receiving school, so BSC does not assume responsibility for the transferability of CLEP credits.
6. A maximum of 45 semester hours of non-traditional college credit (i.e. AP, CLEP, DSST, military training, BSC challenge test credit, portfolio development, prior learning, and courses covered under high school articulation agreements) may be applied to an associate's degree, diploma, or certificate at BSC. A maximum of 60 semester hours of non-traditional college credit may be applied to a bachelor of applied science degree at BSC.
7. Credits earned through CLEP do not meet BSC residence requirements.
8. Students must earn a score of at least the 50th percentile to obtain college level credit at BSC.
9. Duplicate credit will not be awarded for overlapping exams.
10. CLEP exams can be repeated after 6 months using regular registration procedures.
11. The number of CLEP credits awarded is equal to BSC course credits.

Procedures:

CLEP is given by scheduled appointment only. Sessions are limited.

1. The student should secure a CLEP registration form and fact sheet, from Testing and Assessment Services, Schafer Hall, Room 205, or by visiting www.bismarckstate.edu/student/assess/.

2. The registration form must be completed and returned (postmarked) at least 2 weeks prior to the test date along with the \$15.00 non-refundable registration/transcript fee (payable to BSC). This fee is required to secure your test date. (Cash will not be accepted.)
3. An Admission Ticket will be sent to the student prior to the date of the test to confirm test date and time. The Admission Ticket will need to be presented at check-in along with a photo ID and the \$70.00 fee, made payable to CLEP.
4. The student must request that CLEP credits are posted to his/her transcript and meet with the Testing and Assessment Coordinator to review CLEP Policy and Procedures.
5. BSC Student Record's Office staff will record necessary CLEP credit information and will send a copy of the student's transcript which will show that the necessary recording has been completed.

NOTE: Test appointments may not be changed by phone. To reschedule a test, you must submit a new registration along with an additional non-refundable fee.

Under Policy 403.7.4.c, the Academic Affairs Council of the North Dakota University System (NDUS) has adopted the American Council on Education (ACE) recommendations for minimum CLEP scores. The Council has not adopted course equivalents for CLEP general examinations.

The following CLEP Subject tests are accepted at Bismarck State College, subject to achievement of specified scores and the conditions stated in the CLEP policy.

Required minimum credit-granting scores, number of semester hours of credit to be granted, and specific course equivalents are listed under Procedure 403.7.4 (Common Credit By Exam Guidelines) of North Dakota University Systems' Policies and Procedures. The NDUS' complete procedures and Credit By Exam chart can be found at: www.ndus.nodak.edu/policies/ndus-policies/subpolicy.asp?ref=2594