

VIEW/PRINT 1098-T

A Social Security # must be recorded in CampusConnection prior to obtaining an accurate 1098-T form.

1. Log on to the CampusConnection Portal

In the menu on the left:

2. Click [Student Center](#)

3. Click [View 1098-T Info](#)

First time viewers must Grant Consent:

4. Click [GRANT CONSENT](#)

5. If you consent to the agreement

Click **Yes, I have read the agreement**

6. Click [SUBMIT](#)

7. Click [VIEW 1098-T SELECTION](#)

8. Print

If consent already granted:

1. Click [Student Center](#)

2. Click [View 1098-T Info](#)

3. Select Tax Year

4. Print

**Once consent has been granted,
1098-T form will no longer be mailed.**

**Each tax year will be available for
Viewing/printing January 31.**